

**AFFILIATE NOTIFICATION TO BROKER OF PERSONAL REAL ESTATE ACTIVITIES**

NAME OF BROKER: Judson Adamson LIC # 150098

NAME OF FIRM: Atlanta Communities FIRM # H-61807

NAME OF AFFILIATE: \_\_\_\_\_ LIC # \_\_\_\_\_

\_\_\_\_\_ Salesperson \_\_\_\_\_ Associate Broker \_\_\_\_\_ Community Association Manager

List below any firms with firm number for which you currently act as Broker.

Firm Name: \_\_\_\_\_ Lic # \_\_\_\_\_

Firm Name: \_\_\_\_\_ Lic # \_\_\_\_\_

\_\_\_\_\_ Are you licensed in another state? \_\_\_\_\_ If so, which state(s)? \_\_\_\_\_ Lic # \_\_\_\_\_

*PURPOSE: This 3 page form is to be completed by the firm's affiliates as a method of notification to the Broker in compliance with GREC Rule 520-1-.11(1) which states: "No licensee shall be permitted to list, sell, buy, exchange, rent, lease, or option or offer to list, sell, buy, exchange, rent, lease, or option real estate, either in individual or multiple parcels, in the licensee's own name or in the name of any other firm or entity in which the licensee is an officer, employee, beneficiary, or member of such firm or other entity acting as principal without first advising, in writing, the broker for whom the real estate licensee is acting."*

**1. LICENSEE OWNED PROPERTIES (Attach extra pages as needed.)**

A. Within the past year, have you purchased and/or sold any properties in which you had ownership interests? ("Properties" include but are not limited to a second home, residential rental property, commercial rental property, income producing farmland/woodlands, etc.)

\_\_\_\_\_ YES \_\_\_\_\_ NO

(1) If "Yes," describe each property you purchased or sold.

\_\_\_\_\_

(2) If "Yes," where was the earnest money held that was associated with the purchase or sale of each property? \_\_\_\_\_

B. Currently, are there any properties (other than the primary home in which you currently reside) in which you have "ownership interest"? See item (4) below for explanation of "ownership interest".

\_\_\_\_\_ NO If "No" skip to Question #3

\_\_\_\_\_ YES If "Yes," COMPLETE ATTACHED FORM TO LIST PROPERTIES IN WHICH LICENSEE HAS OWNERSHIP INTEREST AND INCLUDE INFORMATION LISTED BELOW:

- (1) Complete street address of each property,
- (2) County in which each property is located,
- (3) Type of property (single family residence, apartment complex, condo unit, commercial building, industrial warehouse, shopping center, vacation home, vacant land, farmland, etc.)
- (4) Description of licensee's "ownership interest" in each property (to include but not limited to sole owner, co-owner, member of an LLC that owns the property, officer of Corporation that owns the property, stockholder in a company that owns the property, partner in a Partnership that owns the property, etc.)

2. MANAGEMENT OF PROPERTIES IN WHICH LICENSEE HAS OWNERSHIP INTEREST

A. The properties listed above in which you have ownership interest are (check all that apply):

- (1) rental properties (whether or not currently rented/leased),
- (2) properties for sale now or held to be sold at a later time,
- (3) other \_\_\_\_\_

B. For properties in which you have ownership interest that are rented/leased:

- (1) Do you participate in the management of any of the rental properties outside of the firm?  
\_\_\_\_\_
- (2) If "Yes," describe your management participation including but not limited to leasing the properties, collecting security deposits, collecting rents, maintenance, etc.  
\_\_\_\_\_
- (3) If you do participate in the management of any of the rental properties:
  - (a) Where are the security deposits deposited and held?  
\_\_\_\_\_
  - (b) Where are the rental payments deposited?  
\_\_\_\_\_
- (4) If you do not participate in the management of the rental properties:
  - (a) Who manages the rental properties?  
\_\_\_\_\_
  - (b) Where are Security Deposits deposited and held?  
\_\_\_\_\_
  - (c) Where are rental payments deposited?  
\_\_\_\_\_

3. TRUST ACCOUNT OWNED BY LICENSEE

- A. Do you currently own a trust account?  YES  NO
- B. If "Yes", list the name of the financial institution/bank and the last 4 digits (only) of the trust account(s):  
\_\_\_\_\_
- C. If "Yes", is the trust account designated by the bank as a "trust" or "escrow" account? \_\_\_\_\_
- D. Has the above trust account(s) been approved by your current Broker and registered with the GREC?  
\_\_\_\_\_
- E. Have you owned a trust account in the past? (other than that listed above)  YES  NO  
If "Yes," is that trust account closed? \_\_\_\_\_

4. LICENSEE'S AFFIDAVIT

I certify that I have truthfully answered the questions above and submitted to my affiliated Broker complete and accurate information as requested herein.

Print Licensee's Name \_\_\_\_\_ License # \_\_\_\_\_

Signature of Licensee \_\_\_\_\_ Date \_\_\_\_\_

Contact Information: Email \_\_\_\_\_

Cell Phone # \_\_\_\_\_ Office Phone # \_\_\_\_\_

Notification to Broker Page 3 of 3

THIS FORM IS TO BE USED BY LICENSEES TO LIST ALL PROPERTIES IN WHICH THE LICENSEE HAS  
"OWNERSHIP INTEREST" - MAKE COPIES AS NEEDED

\_\_\_\_ COMPLETE ADDRESS OF PROPERTY AFFILIATE'S OWNERSHIP INTEREST  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
COUNTY IN WHICH PROPERTY IS LOCATED: \_\_\_\_\_  
THE PROPERTY DEED IS RECORDED IN DEED BOOK # \_\_\_\_\_, PAGE # \_\_\_\_\_

\_\_\_\_ COMPLETE ADDRESS OF PROPERTY AFFILIATE'S OWNERSHIP INTEREST  
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\_\_\_\_\_  
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